

# Cinco Ranch Theatre Company Student/Parent Handbook

2022-2023



Cinco Ranch High School  
Theatre Department  
23440 Cinco Ranch Blvd.  
Katy, TX 77494

## Donald Wile

Director

DonaldFWile@katyisd.org  
281-237-5065

## Lindsey Pritchett

Technical Director/ PAC Manager  
LindseyPritchett@katyisd.org  
281-237-5208

## Table of Contents

### I Introduction

- Mission Statement
- CRTC Expectations of Participation
- Participation, Attendance, and Punctuation
- Rehearsal Attire
- Production Attire, Hygiene, Adjustable Physical Appearance
- Supplies
- Eligibility
- Academic Eligibility
- Off-campus Travel Policies
- On-Campus Expectations

### II Department Structure

- Classes
  - Overview
  - Annual Course Schedule
  - Syllabi
  - Scope and Sequence
- Thespian Society
  - Membership
  - Points
  - Honors
  - Festival
  - Nationals
- Production Class
  - About
  - Auditions
  - Requirements
- Varsity/Improv Troupe
  - Membership
  - Community Outreach
  - Department Relationship
- Above the Line
  - Overview
  - Requirements
  - Positions
- Officers
  - Requirements
  - Nominations
  - Positions
  - Officer Interns
- Alumni

### III Communications

- Direct Contact
  - Office Hours
- Website

○ What You'll Find

- Social Media
  - Facebook
  - Instagram
  - Twitter
- Social Media Presence Policy
  - CRTC
  - Katy ISD

### IV Inclusion and Social Safety

- Department Assertion of Inclusivity

### V Finances

- Membership
  - CRTC
  - Varsity
  - Booster
- Productions
  - Fees
  - UIL
  - Optional Items
- Swag
  - Show
  - Family
  - Programmatic
- Thespian Festival
  - Travel
  - Festival
- Financial Aid

### VI Media Reproduction

- Student Media Release
- Photography
- Production Recording
- Piracy

### VII Awards

- Thespian Points
  - Membership
  - Festival
  - Honors
- Letterman Jackets
  - Qualifications

### VIII Appendices

- I. 2020 Season
- II. Thespian Points
- III. Letter Jacket Points
- IV. 2020 Officers
- V. Links



## I. INTRODUCTION

Congratulations on your decision to become a member of the Cinco Ranch Theatre Company. You are now part of a tradition of excellence. This handbook is designed as a guide for both parents and students to provide specific details concerning all aspects of the theatre program. For further information not included in the handbook feel free to contact us during regular office and conference hours.

### **Mission Statement:**

*The Cinco Ranch Theatre Company is committed to students' college and career readiness. We believe artistic, creative, and problem solving skill sets are a major key to our community and student success. Our goal is to provide students with the most valuable skills at our disposal. With us, students will learn empathy, creativity, trade craft, project management, collaboration, professional organization techniques, and how to bring their own beliefs and perspectives into the world with a conscious and confident voice. Theatre is our voice as a society; it is a reflection of who we are. Whether striving to take center stage on Broadway, grab the production reigns of a huge summer blockbuster, or to learn to speak your voice with power in any public venue, CRTC will be a place of inclusion, fun, exploration, and excitement.*

### **CRTC Expectations of Participation:**

#### **Participation**

All students in productions are expected to participate in all required rehearsals and events as set forth in the production calendar. Regardless of what your duty is in any production, you are expected to work as a team and help in all areas of production. At times, actors will be asked to do technical work or technicians might be asked to stand in for an actor. Your full cooperation is expected. CRTC welcomes all who want to experience our community whether you jump in or observe with a toe in the door. Due to safety and high demands of time and quality, students who choose not to participate and disrupt the production work of other students will be asked to work or leave.

## Attendance & Punctuality

Time is valuable! We have a limited amount of time to put our show's together. If a cast or crew member is absent or late, the production process is delayed. Rehearsal and performance schedules will be distributed at the first rehearsal of all productions. You are expected to clear your calendar to minimize any absences or tardies. You should also be honest and upfront about any conflicts you may have and communicate those to the Director. We will do our best to work with any conflicts. **2 unexcused absences or 4 unexcused tardies will result in dismissal from the production.** Excused absences are only recognized through the [Excused Absence Cognito Form](#) and direct confirmation with the director. Excused Absences will be limited to 5 without special approval and a signed conflict resolution calendar from all parties involved. (ex. Choir/ Band/ Orchestra, religious organization, recurring medical needs)

## Rehearsal Attire

Rehearsal attire for all actors and crew members includes comfortable clothing that allows you to move around. T-shirts, jeans, shorts, sweatpants are acceptable. Avoid anything that is too tight or too baggy. You must be prepared to get dirty and move scenery around if necessary. Depending on the style of show and/or character, actors may be asked to wear a rehearsal skirts, heels, dirty clothing, suits, or a variety of less savory articles costumes. Basic/ performance specific undergarments are expected **at all times**. Long hair should be pulled back and out of the face unless directed otherwise. Hats are not allowed unless they are part of a costume. Bare feet, flip-flops, sandals, or heels are not allowed unless they are part of a costume. Shoes should have a good sole and cover the toes. Tennis shoes are the best option. **Students are required to maintain proper hygiene while in rehearsal and during the production run.** Not wearing appropriate rehearsal attire could result in the student being sent home from rehearsal which will be considered an unexcused absence.

*Theatrical productions are meant to represent and present a variety of stories across all times and all places, even those that exist only in our imaginations.*

## Production, Attire, Hygiene, Adjustable Physical Appearance

Theatrical productions are meant to represent and present a variety of stories across all times and locations, even those that exist only in our imaginations. Students are expected to, within reason, abide by all designer and director decisions on costume, hair, and makeup styles. Parents may voice concerns over physical appearance changes to the directors. The final decision to whether a physical look is appropriate to a particular production resides with the director and school principal. Hair length, color and styling are aspects of character and production design and reside with the production. Students are required to maintain proper hygiene while in rehearsal and during the production run.

Personal appearance is a highly personal topic and can be an area of great sensitivity for an individual. It is the intention of CRTC to help students both take ownership and value in their own bodies as parts of their self to be celebrated and cherished while also advancing the tools of the theatrical trade in searching for the truth and appropriate representation of the story they are telling. Performers who alter their appearance without regard to the production process and outside of the appropriate discussions with the directors may be removed from their roles in shows. These adjustable aspects of the physical appearance are considered the uniform of the theatre department.

## Supplies

All students in a Theatre Arts, Technical theatre, or Theatre Production class are responsible for providing and/or maintaining the following:

1. Three ring binder, or folder with brads and pockets
2. Pencils (no pens unless accompanying pencils)
3. Dividers
4. Standard Notebook Paper
5. Script (provided by department)
6. Props (provided by department)
7. Costumes (provided by department)

## Academic Eligibility

Participation in a Cinco Ranch Theatre Company production is contingent on satisfactory academic progress. All students who are part of a cast or crew must receive a grade of 70 or above in all classes at the end of each grading period regardless of GPA multipliers. Failure to maintain a passing grade in all classes will result in dismissal from the current and/or future productions.

Students may lose eligibility based on a failing grade on a report card; eligibility may be regained based on a passing grade on a report card OR a progress report. By not passing your classes, you run the risk of putting the entire production in jeopardy. You are expected to turn in all classwork and attend all classes regularly. If you need tutoring, please let a Director know and arrangements can be made. Exceptions will not be made.

## Off-Campus Travel Policies

Cinco Ranch Theatre Company students are expected to maintain a high standard of decorum and respect at all times. Participation in off-campus field trips or competitions requires proper etiquette, appropriate attire, and respect. You are representing Cinco Ranch High School, Katy Independent School District, the City of Katy, and the State of Texas and you shall do so with integrity and class at all times. This includes behavior and language. Your clothing should be in good taste at all times. If there is a question of taste, the Director's' decision will be final. If you travel to the event on the school bus, you are expected to return to campus on the school bus unless the necessary paperwork has been approved by the directors to allow you to return with a parent. ([Forms available on the website.](#)) Any display or incident of inappropriate behavior or language may result in a discipline referral and non-participation in all future travel.

## On-Campus Expectations

Although you may not always be wearing a Cinco Ranch Theatre t-shirt, the CRHS faculty and staff know that you are a member of our organization. You are expected to be polite and courteous at all times and fulfill requirements in all classes. In the event that you have an issue with another student, a teacher, staff member, or administrator, please let the Directors know and we will do what we can to help resolve the issue. Under no circumstances are you to engage in an argument with any faculty or staff member. Any incident of fighting, destruction of property, or insubordination will result in your dismissal from current and/or future productions. You are always auditioning and poor choices both on and off stage may affect your involvement in the Cinco Ranch Theatre Company.



## II. DEPARTMENT STRUCTURE

### Classes

**CRTC provides a 4 year comprehensive theatre education with tracks in both production and performance. While the curriculum is modeled after conservatory and professional studio styles, all of the CRTC Curriculum is designed to provide all students with useful and well-rounded skillsets. These skills focus on:**

- **Project Organization**
- **Critical thinking**
- **Collaborative communication**
- **Public Speaking**
- **Problem Solving**
- **Portfolio Creation**
- **Resume Writing and interview skillsets**
- **Design process and development**
- **Physical awareness, voice projections, general fitness.**
- **Empathy, and conflict resolution**
- **Dramatic and literary analysis/ reading comprehension.**

#### **Annual Course schedule:**

When Available, Can be accessed via [Cougartheatre.org](http://Cougartheatre.org) (TBD)

**Scope And Sequence of CRTC Curriculum:** [CougarTheatre.org](http://CougarTheatre.org)

**Course Syllabi:** [Cougartheatre.org](http://Cougartheatre.org), Canvas

### Thespian Society (Troupe 6119)

Cinco Ranch Theatre is proud to be a member of the International Thespian Society - Troupe No. 6119. The ITS is an organization that recognizes outstanding excellence in Theatre Arts and only the top performing students are invited to compete at the national festival with honors. Membership into Troupe No. 6119 is gained through participation in Cinco Ranch Theatre productions and events and is based on the attached point system (appendix iii). Students who gain membership will be honored at an annual induction ceremony where they will receive a certificate, a membership card, a pin, and sign the membership roll. ITS members also become eligible to attend the Texas Thespian Festival and compete in the Texas Individual Events competition that includes but is not limited to Monologue, Duet Acting, Solo Musical, Group Musical, Costume Design, Lighting Design, and Tech Challenge to name a few. Seniors also get the opportunity to audition for college and university theatre programs and scholarships.

**Points:**

Students must register appx 100 hrs. of work in the Thespian points system for their initial induction. The VP of thespians officer is responsible for entering hours and providing them to the Director for inductions and honors. The individual students are responsible for the timely and accurate submission of eligible work.

**Honors:**

Students who continue in theatre will be eligible for graduation tassels and honors recognition.

60 points: Honors Thespian (Blue)

120 points: National Honor Thespians (Gold)

180 points: International Honor Thespian (Blue and Gold)

**Festival:**

Each year, the top 25 points accruing Troupe 6119 Thespians will be invited to attend the Texas Thespian Festival. All Participants will be required to compete in either individual or team events. In the event of a points tie, grade level and then production experience will serve as tie breakers.

**Nationals:**

Attendees who qualify will be given the opportunity for competing at the National Thespian convention. This is solely based on qualification at the Texas Festival

## Production Class

**About:**

Theatre Production is a practicum Theatre Class. This means that the entire curriculum for Theatre Production is the production and performance of the Theatre Season. The class will include both rehearsing performers as well as production staff in scenery, electrics, costuming, properties, sound engineering, marketing, and theatre management. Students who audition MUST be prepared for either performance or technical work. Students must be able to attend the after school production week schedules in January, and May. Participation in the outside of school rehearsal and performances constitute the semester exams and major grades of the 4<sup>th</sup> and 6<sup>th</sup> terms.

**Auditions/ interviews:**

All students auditioning will present their CRTC Digital Portfolio, and either 2 contrasting 1 minute audition monologues, or 1 monologue and a Model of their design/ technical work.

**Requirements:**



Students who have completed Theatre Arts or Tech Theatre 1 with an invitation or any student who has completed Theatre Arts or Tech Theatre 2 will be eligible to Audition for one of 30 positions in Theatre Production.

## Varsity/ Improv Troupe

### Commedia Dell' Cinque

The art of Improv is a vital aspect of any performance art education. Commedia Dell'Arte is the long form improv that provides the roots of nearly all modern sketch, improv, and situational comedy we know today. Based in character and observational behavior the Varsity Improv troupe will explore narrative improv, long form scene creation, short form games.

#### **Membership:**

The troupe will meet twice a week from 5-6 for rehearsal, 1 per month for a community/ home performance, and guide the department outreach performance each semester. Troupe participation will be audition only. The department outreach performance will open unfilled roles to the entire department. Returning seniors will have qualifying membership, 1<sup>st</sup> year seniors and all other CRTC members will audition.

#### **Auditions:**

Each year, during the audition rounds, qualified students may audition for one of 20 slots in the Varsity Improv Troupe. Auditions will be a two hour, senior run, round of Improv stories and games.

## Above the Lines

### **Design/ Directing Positions:**

Student will have the opportunity to interview for Associate, Assistant and Designer positions. Productions are large and vastly complex projects that span dozens to hundreds of artisans, and months to years' worth of work. CRTC does not take this responsibility or opportunity lightly. Students who have the desire to design for a full production will need to showcase their work in the classroom, their portfolios, the shops, and in their communication and organization with their company. Interviews will be held in the Spring semester for the entire following season. Designers are expected to do the foundational work for the productions over the summer. Failure to do so will result in forfeit of the position.

### **Requirements:**

**Lead design/ Directing/ Management:** By Director invitation only. Rigorous portfolio, organization, and skills vetting. Applicants are expected to be university/ professional ready.

**Associate Design/ Directing/ Management:** Senior interviews, Juniors with Director invitation only. Mastery and strong evidence of skills and organization.

**Assistant Design/ Directing/ Management:** At least 1 yr. in CRTC, Minimum three productions involvement. All Levels interviews. Strong understanding of theatrical design and production Process. Solid Portfolio evidence of work history.

**Production Positions:**

Director	Technical Director	Head of Marketing
Stage Manager	Scenic Designer	Costume Designer
Shop Foreman	Costume Shop Manager	Lead Electrician
Lighting Designer	Props Master	Graphic Designer
Sound Designer		

## Officers

Within CRTC, student leaders always rise. They shine and embrace and work. They draw the Company forward and reflect on what is keeping the Company back. These are the Officers. Students officers are nominated from within the department student body each spring and interviewed for their induction and placement by the Directors.

**Roles and Responsibilities:**

**Requirements:**

- 2 full yrs. in CRTC
- Enrolled in Theatre classes
- Enrolled in upcoming theatre Classes
- Nominated by members of CRTC
- Minimum 4 productions
- GPA of 3.0
- No Ongoing School Disciplinary Action

**Officer interns:**

At the second official CRTC meeting 4 officer interns will be nominated by the CRTC Officers to be selected by the Directors. These are 1<sup>st</sup> year theatre students

who have immediately made an impression on the officers and directors. These students help represent the newer members of the department and will learn the project work of the officers, as well as take on projects of their own within the department.

## Alumni

We love our students in CRTC and we love seeing our former students succeeding and growing out in the world. It is however, the truth that once our graduates leave the halls of Cinco Ranch HS they are adults living adult lives. CRTC Alumni who visit must follow all district and HS policies for outside visitation. Alumni are still the friends you know, and they are now adult guests as well, not members of CRTC.



### III. COMMUNICATIONS

Communications between Parents, students and Directors is crucial. New to 2020 there are several changes and improvements being made to the CRTC Communications system.

#### Direct Contact

Parents and students are welcome to conference with the directors during the following Conference hrs.

**Donald Wile**

(Director)

(281) 237 - 5065

[Donaldfwile@katyisd.org](mailto:Donaldfwile@katyisd.org)

**School days M- F**

6:45 -7:15 am (appt. only)

Conference: 9:37 - 10:25 am

2:35 - 3:00 pm

3:00 - 5:00 pm (emergency meetings only)

M, W: 5:00 - 6:00pm (appt. Only)

**Lindsey Pritchett**

(PAC Manager, Technical Director)

(281) 237 - 5208

[lindseypritchett@katyisd.org](mailto:lindseypritchett@katyisd.org) (preferred)

**School days M- F**

6:45 -7:15 am (appt. only)

Conference: 9:37 - 10:25 am

12:45 - 1:40 pm

2:35 - 3:00 pm

3:00 - 5:00 pm (emergency meetings only)

## Website: Cinco Ranch Theatre Company

[Cougartheatre.org](http://Cougartheatre.org)

### What you'll find:

- Department Calendar
- Weekly objectives/ events update
- Contact information
- Varsity bulletin board
- Social Media links
- Officer Newsletter
- ALL DEPARTMENT FORMS
- ONLINE STOREFRONT
- Pay ALL Fees, swag, kits
- Booster Club Link
- Purchase Tickets via [BOOKtix.com](http://BOOKtix.com)

## Social Media

### **Facebook:**

Parents will find media posts. Advertisements for upcoming shows and events. Community outreach. The weekly Blurb.

### **Instagram:**

An ongoing student driven videography behind the scenes of CRTC

### **Twitter:**

Snapshot updates of what we're doing, where we're going, and the whole Katy ISD Community.

## Social Media Presence Policy

**CRTC** takes our presence on the web seriously and with a sense of responsibility for our program, our students, and the community. CRTC abides by the [Responsible use guidelines for students using technology](#). Students will be making social media postings and will be expected to adhere to appropriate guidelines and reasonable conduct. Online harassment or bullying will not be tolerated. Students may be held accountable for non school related posts that violate the student code of conduct.

For more information on Katy ISD guidelines on cyber bullying please visit [Digital Citizenship](#)



## IV. INCLUSION & SOCIAL SAFETY

*CRTC is a home to anyone who wants to be here. All students have a right to feel safe, fulfilled, and empowered in who they are and what they want to be. Harassment, exclusion, bullying, has no place inside CRTC. Students who chose to engage in these negative behaviors will face accountability and may be asked to leave dept. activities permanently.*



## V. FINANCES

*Unfortunately opportunity often costs money. Our goal is that no CRTC student ever loses opportunity because of it.*

### Memberships

Students and parents are encouraged to become members of CRTC, and CRTC Parent Booster respectively.

- Student Company membership
  - T-shirt
  - Ticket to fall social/ spring banquet
  - Non class oriented participation
  - Goes Directly to department costs
- Parent Booster
  - Assists in funding student activities
  - T-shirt
  - Provides community participation and volunteer opportunities
- Goes Directly to department costs.
- Varsity/ Improv Troupe
  - Uniforms
  - Production items
  - Educational opportunities
  - Mask Materials
- Thespian Induction
  - ITS dues and induction materials
  - Self sustaining
- PAC Staff
  - Uniforms
  - Gloves (optional)

### Productions

Each production brings with it, non-production expenses that are helped with student investment with the show.

#### The Show Fees:

- Production shirt/ swag
- Production after party
- Photography / archival services
- Food services
- Marketing

UIL OAP

- **Similar to Standard Show Fees**
- **Clinician fees**
- **Increased travel costs**
- **Increased performance and script costs.**

## Swag (optional)

Students and parents will have ongoing access to shirts, caps, hoodies, and a variety of CRTC swag.

- Memberships often come with apparel, check what you're getting.
- Some Items are performance and award based and will not be available for family purchase.
- Makeup kits are a required item for all performers, but may be purchased separately

## Thespian Festival

- Travel
- Room and Board
- Festival Registration
- Events
- Auditions

## Financial Aid

*Any family that for any reason finds affording the various fees and costs of CRTC activities difficult or prohibitive is encouraged to contact the Director discreetly. CRTC can usually find the funds to ensure every child experiences what they've worked for. Unfortunately, opportunity often costs money. Our goal is that no CRTC student ever loses opportunity because of it.*



## VI. MEDIA REPRODUCTION

### Student Media Release

Parents have the right to hold permission from media representations of their children from being made public. This is done through the Parent access center student directory. Please declare your preference through our Digital permissions form, as well as



in the student Directory. Students without permission will not have any photographs or representations of their self posted, to school display, social media, or public performances.

## Photography

Throughout the school year, students, in particular officers, will record and photograph the production process. These photographs will be posted on social media, theatre displays, and provided to CRHS activities postings. They are only available to the public through the express permission of the photographer and the subject. Students should not be approached directly for media from the department unless by their parents, and with permission of all parties. The directors will facilitate requests for process media.

## Production Recording

Still photography, video reproduction, live streaming of any kind is prohibited in CRTC rehearsals and performances by the general public. Designated archivist students will take photographs of the production progress. CRTC Contracts with Bob Boyd of Ambient Digital Photography for official production photography, and release of these photographs are done in adherence with digital media permissions of KATY ISD and Boyd Photography.

## Piracy

*Live theatre is living. For thousands of years, humans have found magic in being present for stories to come to life. We experience, firsthand, our artists and families performing for us the cultural knowledge of our community. We see it, hear it, feel it in person and in real time. To take that moment and bottle or reproduce it is piracy. It is to take the work and experience of our kids and instead of holding the moment and memory as sacred, to Bootleg it for repetitive consumption.*

*That is why the photographs and recording made for parents and CRTC members are not faithful snapshots of a live performance. They are renditions, manipulated moments, to attempt to capture the feeling of the performance. They are crafted to provide a satisfying token, a memento to rekindle the experience. We provide these photographs freely to our parents so they can be present for every moment of their child's story, not trapped behind a glowing blue screen.*



## VI. AWARDS

### Letterman Jackets

To earn a Letterman Jacket in Theatre, a student must:

1. Accumulate 15 Katy ISD Letter Jacket Points as described in [Letter Jacket Points KISD 2020](#)
2. Meet all T.E.A. academic requirements
3. Be a member in good standing of CRTC
4. Been enrolled in and/or completed an “upper” level Theatre class, e.g. Theatre 2,3,4; Technical Theatre 2,3,4; Theatre Production 1,2,3
5. Accumulate 40 Thespian Points (400 hours), as per Katy ISD revision of “ITS Official Point System” (noted in campus handbook)
6. Have recommendation of the Theatre Director

In addition to the above criteria, the student must also:

Complete ONE (1) of the following:

7. Advance to the “Region” level in U.I.L One Act Play
8. Participate in U.I.L. One Act Play for 2 or more years
9. Participate in 4 or more productions; participation should be in both categories. (i.e. acting, production)

As an alternative to the above requirements, a student must be enrolled in a theatre class all 4 years of high school and maintain a GPA above 2.5.

The official Katy ISD form will be located on the [Dept. Website](#), as well as an appendix in this form.

### International Thespian Society

Cinco Ranch Theatre is proud to be a member of the International Thespian Society - Troupe No. 6119. The ITS is an organization that recognizes outstanding excellence in Theatre Arts and only the top performing students are invited to join with honors. Membership into Troupe No. 6119 is gained through participation in Cinco Ranch Theatre productions and events and is based on the attached point system. Students who gain membership will be honored at an annual induction ceremony where they will receive a certificate, a membership card, and a pin and sign the membership roll. ITS members also become eligible to attend the Texas Thespian Festival and compete in the Texas Individual Events competition that includes but is not limited to Monologue, Duet Acting, Solo Musical, Group Musical, Costume Design, Lighting Design, and Tech Challenge to name a few. Seniors also get the opportunity to audition for college and university theatre programs and scholarships.

# Production Expectations

Cinco Ranch Theatre Company takes pride in our production quality and we strive to provide our students with a very professional experience and proper training. Students selected to be in a production become members of a company are expected to adhere to the following:

1. Be prepared! Always bring a pencil and your script to class and/or rehearsal.
2. Learn your lines, review choreography, and warm-up properly **prior** to each rehearsal.
3. If you anticipate being late or absent from class or rehearsal due to unexpected circumstances, notify Mr. Wile or Ms. Pritchett immediately. Remind 101 groups will be distributed at the first rehearsal. All Students are required to use and be responsible for checking their school provided email. Parents view all production rehearsal schedules via the [Website Calendar](#).
4. You are expected to wear appropriate rehearsal attire at all times. This includes comfortable clothing to move around in and closed toed shoes. Hair should be pulled back and out of your face.
5. Students are responsible for sharing the rehearsal schedule with parents/guardians. Also, in the event that a rehearsal is cancelled, it is the student's responsibility to notify parents/guardians immediately.
6. Maintain your personal hygiene. You will be working in close proximity with others and offensive odors can ruin the creative process. Please shower regularly, wear deodorant, brush your teeth, and take it easy on the fragrances.
7. Rehearsals are closed to outside visitors with exceptions when the directors are consulted.
8. Academic success is imperative. You must keep up with all of your classwork and attend class regularly. Failing classes due to your participation in a production is unacceptable and will result in your dismissal from the current and/or future productions. Please let the Directors know if you need to attend tutoring.
9. Cell phones, video games, iPads, MP3 players, and all other electronic devices are not allowed at rehearsal. Leave them in your backpack. They should not be in your pocket and headphones should not be around your neck. Directors reserve the right to hold devices if they become a problem during rehearsals.
10. Stay healthy. You should eat regularly, get enough rest, and avoid risky behavior. Note: Food and drink is not allowed onstage. The only exception is bottled water.
11. You must follow all campus and district policies. Be respectful of all campus faculty and staff. Remember, you are always representing Cinco Ranch Theatre on and off stage.
12. Any form of rude or disrespectful language or behavior towards yourself, other cast or crew members, Directors, or school property will not be tolerated and will result in immediate action from the production.

**Cinco Ranch Theatre  
2022-2023 Season**

**Fall Semester**

The Play That Goes Wrong

October 6, 7, 8

A Christmas Carol

December 8, 9, 10

Feeder Program performances: TBA

**Spring Semester**

Almost Maine (Production Class)

Jan. 20, 21

District UIL Contest at Cinco Ranch HS:

March 9, 2023

Alice In Wonderland (Production Class)

May 12, 13

Appendix ii:

## CRTC Thespian Points Allocation 2020 – 2021

(Katy ISD Revision)

- \* certain positions will hold higher point values based on a working understanding of what theatrical jobs entail. That the lead actor in a production is not, by default, necessarily the hardest working and most invested member of a company,
- The General rule is for 10 hours of work to translate to roughly one point. With a maximum of eight points.
- The maximum is based of ETA’s estimation that a director/ lead actor will invest 80% of the work necessary on any given show to be awarded induction into ITS.
- Members of CRTC will NOT receive Thespian points from attending the Thespian festival. This would be the equivalent of assigning theatrical roles based on thespian points and then awarding points based on theatrical roles.

Category	Position/work done	One Act Full	length	Category	Position/work done	One Act	Full length	
Acting	Major role	4	8	Directing	Director	4	8*	
	Minor role	3	5		Assistant director	3	6	
	Walk-on	1	2		Vocal director	3	6	
	Chorus	1	3		Video producer/director	3	4	
	Dancer	1	3		Assistant vocal director	2	5	
	Understudy	1	5*		Orchestra or band director	3	6	
Production	Stage manager	4	8	Writing	Assistant orchestra or band director	2	5	
	Stage crew	2	4		Choreographer	4	8*	
	lighting Designer	3	8*		Assistant choreographer	3	5	
	lighting crew	2	4		Original play (produced)	5	8	
	Set designer	4	8*		Original radio script (produced)	4	6	
	Set construction crew	3	5		Original TV script (produced)	4	6	
	Costume Designer	3	8*		Original play [unproduced]	1	2	
	Costume crew	2	5		Original radio script (unproduced)	0.5	1.5	
	Properties manager	3	5		Miscellaneous	Original TV script (unproduced)	0.5	1.5
	Properties crew	2	3			Oral interpretation		2
	Sound designer	3	8*			Duet acting scenes		2
	Sound crew	2	3			Participation in theatre festival or contest		3
	Video editor	1.5	2			Attending theatre festival		1/day
	Video crew	1.5	3			Assembly program		1
Makeup manager	3	5	Advocacy	Participation in advocacy event			1/day	
Rehearsal prompter	2	4		local advocacy work			.1/hour	
Pianist	3	6	Officers	President			6	
Musicians	2	3		Vice president, treasurer, or web editor			4	
Business	Business manager	4		8		Secretary/clerk		5
	Business crew	2	4	International Thespian Officer (ITO)			10	
	Publicity manager	3	5	State Thespian Officer (STO)			8	
	Publicity crew	2	3					
	Ticket manager	2	4	Audience	Troupe directors may award points at the hourly rate for attending productions, or they may award .5		—	
	Ticket crew	1	3		point for attending and writing a critique or report			
	House manager	2	4		reflecting the educational value of the experience.			
	House crew	1	2		experience.			
	Ushers	1	2					
	Programs	1	3					
	Program crew	1	2					

# **THEATRE LETTER JACKET AWARDS**

## Awards Jacket Point Sheet (Theatre Arts)

A Student Must: 1) Be enrolled in a theatre class to earn points 2) Be a member in good standing of the Theatre Program\* 3) Participate in a minimum of two productions 4) Accumulate a minimum of 15 points per Katy ISD point allotment

To receive participation points the student must be enrolled in a theatre class and successfully completed the class and fulfilled all responsibilities as defined by the campus theatre director.

### **Participation: Points Earned/Year**

First year	2	___/___
Second year	3	___/___
Third year	4	___/___
Fourth year	5	___/___
Second theatre class	1	___/___
Production Participation (UIL, Play, Musical)	1	___/___

### **International Thespians: Points Earned/Year**

One point per 10 Thespian Points (Katy ISD revision)	___	___/___
State Thespian Officer	3	___/___
International Thespian Officer	5	___/___

### **Individual Awards: Points Earned/Year**

UIL OAP Award District/Bi-District/Area/Region/State	1/2/3/4/5	___/___
UIL Theatrical Designing (Qualifying/Winner)	2/4	___/___
UIL Filmmaker Festival (Semi-Finals/State Festival)	2/4	___/___
International Thespian Festival Superior Rating State	3	___/___
International Thespian Festival Superior Rating National	5	___/___

\*Member in good standing is a critical prerequisite to earn an Award Jacket in Theatre. The criteria for this component will be defined by the theatre director and approved by the campus principal. It will be published in the campus theatre handbook/information as distributed by the campus theatre director.

Students wearing letter jackets represent more than their own individual achievement. Any student committing a serious offense as described in the Katy ISD Student Code of Conduct or the organization by-laws, which may bring disrepute on the organization, school or district, will forfeit the award jacket if the offense occurs at any time during the remainder of the student's high school career.

Total points earned: My signature verifies that all above information is true and accurate.

## **2020 – 2021 CRTC Officers!**

President: General Manager: Ana Soto

Vice President: Associate Manager: Britney Nguyen

Director of Communications: Holden Mahady

Director of Outreach: Nathan Bradley

Back of House Managers: Neil Riggs Black Box-/ Matt Watson- PAC

Front of House Manager: Anise Hansen

Historian: Damien Reyes

Programs Manager : Lexi Smyk

Director of HR: Fayth Walsh

Education Coordinator: Elis Alves / Melika Mortazavi

Parliamentarian: Guldana Karman

## **Links**

**[Cougar Theatre.org](http://CougarTheatre.org)**

**[CRTC Facebook Group](#)**

**[@CRTCinstagram](#)**

**[@crtc6119 \(twitter\)](#)**

**[CRTCbooster.com](http://CRTCbooster.com)**

**[Katyisd.org](http://Katyisd.org)**

**[CRTC.booktix.com](http://CRTC.booktix.com)**